

INTERNATIONAL STUDENTS

International students must submit an admissions application to UA Cossatot online through workday. Please allow up to one week following the initial apply date for the PDSO (Principal Designated School Official) to send out a "Welcome" email regarding the students admissions status

Students will receive the second instructional email prompt from the Principal Designated School Official (PDSO), who will then begin issuing I-20s through the SEVIS system if all admissions requirements have been met. Please see all steps below regarding admissions requirements and additional information:

1. Complete an admissions application through workday, students will need to create an account through workday. Students will need to fill this out before proceeding with the enrollment process
2. Students will need to send copies of all translated academic records such as transcripts, immunization records, etc. UA Cossatot will require any international transcripts to be translated to English through a translation service. Students are responsible for any fees associated with authentication services
3. Students will need submit one of the following English proficiency exams and must meet the required minimum score as listed below:
 - TOEFL iBT Test-
 - Score 61 (Internet Based)
 - 500 (Paper Based)
 - 173 (Computer Based)

Please note that these scores must be no older than 3 years

Please use the following website for the TOEFL exams - www.ets.org/toefl.

TOEFL requirement may be waived if a student attended a U.S. high school for at least 6 years, and graduated, OR obtained a 470 score on the Arkansas GED. Some countries may be exempt from this requirement. Updated list will be kept with the PDSO.

4. ALL Students must provide placement test scores such as ACT, SAT, accuplacer, etc. prior to receiving an I-20. Additional testing such as the Accuplacer will be provided remotely, if needed through the UA Cossatot testing center
5. ALL Students must provide each of the following documents:
 - a. Financial Resources Form
The person covering the costs of your attendance at UA Cossatot must fill out this form. These documents will need to be provided with this form as well: Statements of finances OR a bank letter from your bank indicating the amount that corresponds to the current attendance costs. The balance for the last three months should be displayed in this statement or letter.
 - b. Additional Financial Resource Form

Students will need to complete this form as additional evidence for the Financial Resources form mentioned above

c. Immunization Form

Proof of two MMR (Measles, Mumps, and Rubella) vaccinations are required for all students. Students who are foreign-born must provide proof of a negative tuberculosis test. Some countries may be exempt from tuberculosis testing. Updated lists will be kept with the PDSO. Students may contact the Arkansas Department of Health at 501-661-2169 to claim a philosophical or religious exemption.

Copy of current Passport must be attached to this Immunization Form.

All students must have completed all placement tests (if necessary), paid for their transcript translations, and have all of the documentation listed above submitted to the Principal Designated School Official (PDSO). Students must have all academic holds lifted prior to arriving in the U.S. Students must have an admissions correspondence letter before being issued an I-20.

All documents must be submitted to:

UA Cossatot
ATTN: Chantal Alonso (PDSO)
calonso@cccua.edu

UA Cossatot
ATTN: Chantal Alonso (PDSO)
183 College Drive
De Queen, AR 71832

ARRIVAL ON-CAMPUS

Students will need to go to the PDSO's office immediately, which is in the Leeper Building, office number 124. All payment plans, house leasing agreements, etc. will be completed at this time. All international students will be required to attend the international new student orientation.

INSURANCE

F-1 and M-1 students will be **required** to have health insurance.

COST OF ATTENDANCE

The fees, tuition, and estimated living expenses for full-time applicants who are non-Arkansas residents and are from other countries intending to attend UA Cossatot are within the tuition and cost breakdown chart.

The tuition and cost breakdown chart will represent the approximate costs for a full-time academic year (fall and spring semesters) with twelve credit hours. Please note that if you have an F-1 OR M-1 VISA

it is required that you are a full-time student (12 credit hours per term).

The projected costs do not include the cost of transportation from one's native country to the United States. Students will be required to pay for any costs associated with travel to campus, and all students coming to UA Cossatot if flying, must fly into the Texarkana Regional Airport. Arrangements will be made for pick-up with the PDSO and/or DSO.

TRANSFERRING INTERNATIONAL STUDENTS

Please use this link for any questions regarding transferring from one institution to another - <https://studyinthestates.dhs.gov/students/complete/instructions-for-transferring-to-another-school-as-an-f-1-student> . Transferring international students will still need to provide the same documents as non-transferring international students.

COURSES

All students must be enrolled full-time each fall and spring semester. Students are not required to take courses in the summer. However, if they plan to take summer courses they will have to meet with the PDSO and DSO.

- Web-based online courses can only take up three of the required 12 hours.
- If a student does not meet all VISA requirements OR if the student drops below full-time status without authorization, it will impact a student's immigration status. If planning to travel please refer to the SEVIS website <https://www.ice.gov/sevis/travel> for specific guidelines regarding F-1 and M-1. If a student works off-campus without permission the PDSO and DSO must terminate the student record in SEVIS
- If a student needs to reduce their course load it must be approved by the PDSO and/or DSO. If an F-1 student has a specific academic difficulty, illness, or medical condition, or if it is the student's last term to complete their program and they must reduce their course load it may be approved. However, M-1 students may ONLY reduce their course load due to a medical condition or illness and must be approved by the PDSO and/or DSO. Please refer to the SEVIS website for more guidelines <https://studyinthestates.dhs.gov/sevis-help-hub/student-records/manage-program-dates-registration-and-course-load/reduced-course>.

MAINTAINING STATUS

- To maintain status, students must be enrolled in at least 12 credit hours full-time. If a student has completed 12 credit hours, they are eligible to add one more course.
- Before being permitted to leave the country and to apply for re-entry, students must meet with the Principal Designated School Official (PDSO) and the Designated School Official (DSO). In order to be allowed to re-enter the nation, they have to tell the Principal Designated School Official (PDSO) and the Designated School Official (DSO) each time they want to depart and obtain approval.
- Students must notify the PDSO (Principal Designated School Official) and DSO (Designated School Official) of any changes that are to be made on their I-20.

- If the student does not enroll in the program by the start date of the program, their immigration status will be revoked.
- Students must maintain a strong academic standing each semester. The student's immigration status may be adversely affected by academic suspension, dropping below the required minimum course load (if not authorized), or any other comparable action that prevents enrollment.

Students will be required to report to the PDSO (Principal Designated School Official) and DSO (Designated School Official) at the beginning of every semester in order to update registration in SEVIS. Bi-Weekly academic check-in meetings will be required for students. Students will be required to follow all other student policies.

HLC Criterion: TBD

Policy History:

March 4, 2024
